

Workplace Problem-Solving Worksheet

Case Study: Last-Minute Letdown

Chris is part of a team assigned to create a flyer for a school event. He says he'll design it but doesn't turn anything in until the night before the deadline - and it's missing key information. The team is upset and stressed trying to fix it last-minute.

1. What mistake did Chris make in this situation?

2. How could the team handle the situation respectfully?

3. What system could they use to avoid this in the future?
